

# **Policy for managing personal data under GDPR within Scuba Supply Sweden AB and Exposure Underwater.**

(Version 210601A)

**GDPR** stands for "General Data Protection Regulation". It is the EU Data Protection Regulation applicable in all EU countries from 25 May 2018.

## **Your personal information**

Scuba Supply and Exposure Underwater ("SS") know how important integrity is for our customers and others that may be affected by GDPR. Our goal with this policy is to clearly and transparently describe how we collect, use, display and store information about you. Our business is adapted in accordance with applicable regulations, both in terms of organization and technology. In order to maintain our business, fulfill agreements with our customers and provide good service, we need to collect some personal information, for such as billing and marketing purposes.

When paying through our web platform, the payment service (Payer or Klarna) may ask you to provide your social security number in some cases. In order for us to handle your personal information, a parent's or custodian's consent is required. By registration or ordering, you warrant that you have a guardian's consent to allow us to handle your personal information. Within the EU, minimum age requirements for managing personal data are governed by each member state.

When purchasing from us on the web platform or others you agree to the terms and conditions of purchase issued by Payer, Klarna and SS and guarantee that you have the guardian's consent for us to handle your personal data, based on current legislation.

## **Privacy Disclaimer**

Responsible for managing your personal information is the company: Scuba Supply Sweden AB, Company No: 556398-7402, Scheelegatan 3, 212 28 Malmö, Sweden. Employees of SS undertake to comply with the current policy issued by the company.

## **Contact details**

If you have questions about this you can contact SS via [info@scubasupply.se](mailto:info@scubasupply.se).

## **Collection of personal data**

### **What is personal data:**

Personal data is information that can be directly or indirectly attributed to a physical, living person such as name, address, e-mail address and telephone number. The above mentioned examples are information that exists in SS customer records, also information regarding preferred delivery methods and payment terms maybe be stored there.

### **How and why we collect and store personal data:**

We collect personal data when we produce a quote or when a purchase is made at SS or when a customer, in agreement with us, wants to be registered as a dealer or customer. The legal basis for processing your personal data is the agreement you enter with SS upon

purchase or registration in our customer register or after personal communication between you and SS. If you choose to receive e-mail notices, your email address is stored in an e-mail list.

The technical solution that our web platform relies on fulfills GDPR requirements both in terms of security and compliance with customer rights. Evalent is our supplier and they also provide a policy where they commit to meeting the requirements of GDPR.

### **Handling and storage of personal data**

SS is processing your personal data according to the law. No personal data is handled outside the SS trade and office environment, and all saved data has the required IT protection.

### **Mailings, managing, publishing and storage:**

SS has a mail-publishing tool, MailChimp. It is SS tool for general mailings and their platform is in line with GDPR, <https://mailchimp.com/legal/privacy>. MailChimp only handle name and email address. Such mailings will usually be sent to the e-mail address provided in connection with quotation or purchase, when registering as a customer or when you have applied to subscribe to our newsletter. SS never share or sell any personal data from our customer records. We store the personal data on a password-protected server that is protected by two firewalls and an internal IT protection.

### **Storage times:**

We save your personal information as long as you are a customer with us. SS reserves the right to retain data for seven (7) years after registration or after the last business transaction occurred. The legal basis for saving your data for seven (7) years is because we must fulfill our legal obligations.

### **Extradition of personal data**

### **Your rights:**

#### **Necessary handling of personal data and handling of personal data with consent:**

Personal data processing is necessary to fulfill our legal obligations and provide you with the service or products you purchased or to fulfill a legal obligation that is permitted without consent. However, in order for us to collect and handle your personal data for any other purpose, you must agree to that purpose.

#### **Revocation of consent:**

In every communication with you, you always have the opportunity to request that we correct or restrict data or delete your personal information. You have the right to move your personal information and make objections. In SS newsletters (approximately 12 times/year), you can always terminate your agreement with us and have your personal information deleted. You can choose to withdraw your consent at any time by contacting SS via [info@scubasupply.se](mailto:info@scubasupply.se). If you revoke your consent, we will delete your personal information and terminate the handling covered by the consent.

**Right to get information about what personal data we have saved about you:**

If you want information about what data is registered about you with us, you can apply for this via [info@scubasupply.se](mailto:info@scubasupply.se).

For more detailed information about GDPR, visit the Swedish oversight department "Datainspektionen" website:

<https://www.datainspektionen.se/dataskyddsreformen/dataskyddsforordningen/>

**This policy is decided and revised by the Scuba Supply's Board 2021-06-01, and communicated to all SS staff.**